

Documents Required Prior to Attending the Meeting,
Proxy Form, Registration and Voting Rights

1. Documents Required Prior to Attending the Meeting

For Natural Person

1. Self-Attending

Valid evidence issued by governmental authorities, e.g. the identification card, governmental identification card, driver's license or passport, including the evidence of name or last name's change (if any).

2. Proxy

One of the Proxy Forms as attached to the Notice to Shareholders, completely filled up and signed by the Shareholder and the Proxy.

Certified true copy of valid evidence of the Shareholder as specified in Item 1.

Valid evidence of the Proxy as specified in Item 1.

For Juristic Person

1. Representative of Shareholder (Authorized Director) Attending the Meeting

Valid evidence of the authorized director(s) issued by governmental authorities similar to those of natural person specified in Item 1.

Copy of Shareholder's Letter of Certification certified by the authorized director(s) showing that the authorized director(s) has the authority to act on behalf of the Shareholder.

2. Proxy

One of the Proxy Forms as attached to the Notice to Shareholders, completely filled up and signed by the authorized director(s) of the Shareholder and the Proxy.

Copy of Shareholder's Letter of Certification certified by the authorized director(s) showing that such authorized director(s) signing the Proxy Form has the authority to act on behalf of the Shareholder.

Certified true copy of valid evidence of the authorized director(s) signing the Proxy Form as specified in Item 1.

Valid evidence of the Proxy issued by governmental authorities similar to those of natural person specified in Item 1.

3. For Foreign Investor Appointing Custodian in Thailand

All evidences similar to those of the Juristic Person as specified in Item 1 and 2. In case the Foreign Investor authorizes the Custodian to sign the Proxy Form on its behalf, the following documents are required:

- 1) Power of Attorney by Foreign Investor authorizing Custodian to sign the Proxy Form on its behalf.
- 2) Letter certifying that the Custodian is engaged in the custodian business. In case, the original documents are not in English, the English translation is required and shall be certified true and correct translation by the Shareholder.

2. Proxy Form

The Proxy Forms, Form A and Form B, are attached herewith. According to Regulation of the Department of Business Development, Ministry of Commerce Re: Form of Proxy (No. 5) B.E. 2550, there are three Proxy Forms as follows:

- Form A : General Proxy Form (Simple Form)
- Form B : Specific Proxy Form
- Form C : Proxy Form for the Foreign Investor appointing the Custodian in Thailand.

The Foreign Investor appointing the Custodian in Thailand and wishing to use Form C can download Form C from www.amatavn.com.

Shareholders unable to attend the Meeting may appoint a person as Proxy as follows:

- (1) Complete only one of the above Proxy Forms as follows:

1.1 General Shareholders shall select only one of either Form A or Form B.

1.2 Shareholders listed in the share register book as Foreign Investor appointing the Custodian in Thailand can select only one from the three Proxy Forms (Form A, Form B or Form C).

- (2) Authorize a person or a Director to attend and vote at the Meeting on your behalf by specifying the name with details of the person to be your Proxy.
- (3) Affix the 20 Baht stamp duty and specify the date of Proxy Form across the stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty at the time of registration to attend the Meeting.

- (4) Submit the completed Proxy Form and return it by Thursday, April 18, 2019 or at least half an hour before the beginning of the Meeting for verification of document.

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder shall authorize the Proxy to cast the votes by all the shares held by it. Authorization of less than the total number of shares is not allowed, except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

3. Registration

The Meeting registration starts 1.30 hours before the Meeting or from 12.30 hrs. on Tuesday, April 23, 2019 at the Wassana room, Golden Tulip Sovereign Hotel – Bangkok, 92 Soi Saengcham, Rama 9 Road, Huay Kwang, Bangkok 10310, Thailand. Please refer to the map attached.

4. Voting Rights

1. Voting Regulation

General Agenda Items:

- (1) A voting by show of hand, with one share counted as one vote, will be made in each agenda item, where the shareholder or proxy shall make only one vote for approval, disapproval or abstention. The allocation of voting is not allowed except for the vote by the Custodian.

(2) In Case of Proxy

2.1 The Proxy shall solely vote in accordance with the authorization by the Shareholder as specified in the Proxy Form. Any vote not in accordance with the Proxy Form is invalid and shall not be counted as the vote of the Shareholder.

2.2 In case (i) the Shareholder does not specify the authorization or the authorization is unclear, (ii) the Meeting considers any agenda item other than specified in the Proxy Form, or (iii) there is any change of fact, the Proxy shall be authorized to consider and vote for such matter as it may deem appropriate.

Election of Director's Agenda:

Referring to Clause 16 of the Company's Articles of Association:

1. Each shareholder has only one vote per one share
2. Each shareholder must use all his or her votes (shares) as stipulated in Clause 1 to elect one candidate per vacancy to become a Director. In addition, he or she shall not split his or her voting rights between or among candidates for a single directorship.
3. The persons elected to be the Director must have the highest tally. In case of equality of vote, the Chairman shall cast the deciding vote.

2. Voting Procedures

The Chairman shall inform the Meeting details of the voting procedures as follows:

- (1) The Chairman will propose the Meeting to cast the vote in each agenda item by asking whether shareholders approve, disapprove or abstain.
- (2) When the Chairman asks the above, a voting by show of hand will be made and the shareholders or proxies shall confirm their intention by filling the voting card, provided at the Meeting registration, for approval, disapproval or abstention (except for the vote of Custodian of which the allocation of the vote is allowed as specified in the Proxy Form). In the voting card, the shareholders shall indicate their intention by checking ✓ in ☐ . The officers will then count the votes from the voting cards.

3. Resolution of the Meeting

- General case : majority vote of the Meeting
- Other case: the vote shall be in accordance with the laws or the Company's Articles of Association. The Chairman shall inform the Meeting before voting for each agenda item.

- (1) In case of a tie vote, the Chairman of the Meeting shall cast a deciding vote.
- (2) Any shareholder or proxy having special interest in any matter shall not be permitted to vote on such matter. The Chairman of the Meeting may ask such shareholder or proxy to temporarily leave the Meeting, except for vote on election of the Directors.
- (3) A poll vote may be made upon request of at least 5 shareholders and the Meeting resolves accordingly. The method for the poll vote shall be specified and informed to the Meeting before voting by the Chairman.

4. Counting and Announcement of the Vote

At the very beginning of the Meeting, the Chairman shall inform that the counting of votes for each agenda item shall be made from the voting cards marked by the shareholders or proxies. The vote results of all agenda items shall be informed to the Meeting before the Meeting is adjourned.